

# Christmas Around Sabina Town

Second Weekend in November  
Friday and Saturday Only

## Important Information for Participation

1. Cost is \$50.00 for single crafters, \$60.00 for multiple crafters and more than 2 will be \$10 extra if they are in the same booth of approximately a 10 x 10 space with advertising in the brochure and newspapers. **COST FOR EARLY REGISTRATION IS \$35.00 FOR SINGLE CRAFTERS, \$40.00 FOR MULTIPLE (2) CRAFTERS. MORE THAN 2 WILL BE \$10 EXTRA. NO REFUNDS WILL BE MADE AFTER MAY 1<sup>st</sup>.**
2. **Early registration for past participants and guarantee of inclusion is at the end of the show on Saturday.** Any applications received after this date may forfeit use of past booth spaces. **Final deadline is September 1st, or as soon as spaces are filled.** In order to receive our brochures before the show date, the final deadline will be strictly adhered to and any applications received after this date **may not** be accepted for advertising.
3. Booth vendors must supply your own display equipment and table covers. **Tables need to be covered to the floor.** Check your lighting during set-up. **Set up will be on Thursday evening from 5:00 pm – 8:00 pm, unless notified of a change.**
4. Each crafter is responsible for cleanup of their booth space. Space must be left as you found it. **YOU MUST BRING YOUR OWN BROOM AND DUST PAN AND CLEAN YOUR SPOT. You will forfeit future participation for not cleaning your space.**
5. We will once again be having a raffle. This is to help with the cost of advertising the craft show. **Each crafter must donate one (1) quality handcrafted \$20.00 item(s) (no commercial merchandise) to be raffled or you can donate \$20.00 to help purchase large items for the raffle. Raffle items are to be turned in during set-up or when picking up your snowman.** Items will again be displayed stating the location and crafter of each item. This is a great way to advertise your handiwork and location

Questions:

Diane Anders  
H: (937) 584-2727  
C: (937) 366-8505

Ann Foxworthy  
H: (937) 486-2935

Donna Clevenger  
H: (937) 584-4577

Ginger Fliehm  
H: (937) 584-2065

Email: [casabinatown@yahoo.com](mailto:casabinatown@yahoo.com)

Website: [www.christmasaroundsabinatown.com](http://www.christmasaroundsabinatown.com)

## Policies and Guidelines for All Vendors

1. The following policies and guidelines for “Christmas Around Sabina Town” have been made in an effort to maintain a standard of quality from year to year. It should be understood that these policies are subject to the majority vote of the Committee.
2. The purpose of this event is for the betterment of the Sabina community – the good and welfare of the local businesses, organizations and residents.
3. This event shall be held the second week of November every year, and shall be promoted as a COUNTRY CRAFT SHOW. Games of chance and all activities suggesting a carnival or circus atmosphere will be prohibited. Outdoor vendors and booths are not permitted, including trailers, canopies or tents without prior permission from the committee. Commercial, retail, yard sale or flea market type items, including cosmetics and vitamins, will not be permitted. **YOUR ITEMS MUST BE AT LEAST 80% HANDCRAFTED AND HIGH QUALITY WITH LIMITED WHOLESALE ITEMS PERMITTED. Although items for sale in homes cannot be strictly controlled, it is encouraged that those items remain handcrafted and high quality. A warm home style set up will reward your customers with a pleasing experience and they will wish to return next year. If you question an item, contact a committee member.**
4. Individual raffles will not be permitted. Only those sanctioned by “Christmas Around Sabina Town” will be permitted. However, you may have a drawing for a door prize. The entire event, including crafts offered for sale, shall be directed towards a good, clean, wholesome, family-oriented weekend. This is not intended to be a street fair or flea market. New participants may be asked to provide pictures of their crafts proving they are handmade and not purchased.
5. “Christmas Around Sabina Town” shall have total control of renting all booth spaces. Please note that you are renting a space, not a location. From time to time the committee will review the types of crafts and their location. We want this show to be competitively fair to everyone. It is not our intention to make this a juried show; however, we do not want a large quantity of the same craft. The committee will try to be mindful of all aspects such as years participation, physical restrictions, etc., before notifying you of a change. If you do not know your location, please call one of the Committee members listed one week before the show date.
6. **Booth vendor’s vehicles must be removed from the customer parking area.** Ask a committee member where you will park.
7. Please make arrangements for your children. There have been past complaints from crafters and customers about unsupervised children. Children must be supervised and are your responsibility. If complaints are received, you and your children will be asked to leave the show area.

8. This is our once a year **2 day show**. Because this show is widely promoted, you must keep your booth open during advertised hours and exhibits must be manned at all times. You will forfeit further participation if you close early. **NO EARLY SALES. This show is Friday and Saturday.**
9. Due to Board of Health regulations, food that must be kept hot or cold is **not** permitted for sale in any location without a temporary license from the Health Dept. You may contact them at 937-382-7251. The health department does check when food (hot or cold) is advertised for sale – this is Ohio law.
10. “Christmas Around Sabina Town”, the Village of Sabina and the Sabina Church of Christ will not be held responsible for accidents, injury, theft or loss of property.
11. You may not lease your booth space to another person. Two or more individual crafters in the same location will be considered a multiple application.
12. Snowman markers for homes are property of “Christmas Around Sabina Town” and home crafters are responsible for pickup on Thursday during set up time. **There is a \$20 deposit that will be reimbursed upon the prompt return of the snowman to the designated location. Snowmen must be returned within one hour after close of show.**
13. **If space is available, there will be a specific location that will permit retail direct sales vendors.**

**Please retain for future reference**